

**Official record of the 2014 Bylaw Change Vote via Electronic Mail Ballot**

From: pgdrhare <[pgdrhare@aol.com](mailto:pgdrhare@aol.com)>  
Cc: dawn <[dawn@rustonmail.com](mailto:dawn@rustonmail.com)>  
Sent: Wed, Apr 30, 2014 12:37 pm  
Subject: PTA Thrift Shop By-Laws email vote

Hello everyone,

We wanted to drop you a line to let you know that the PTA Thrift Shop Board of Directors has revised and updated their organizational by-laws, and the new by-laws require a vote by the membership in order to be ratified. Therefore we are requesting a SPECIAL VOTE BY EMAIL (to be held before our annual Spring meeting on Tuesday, May 27<sup>th</sup>) to complete this process.

This vote requires a total of no fewer than 10 votes from 4 different schools in order to complete this process.

The main change is that the PTA Thrift Shop will no longer have members. Many years ago when the PTA Thrift Shop was going through a large transition, membership by the school reps was added. However the organization is now streamlined, looks nothing like it did years ago and no longer needs these extra membership numbers, which tend only to slow the decision making process. The changes have been vetted by the multiple boards that govern the Thrift Shop as well as their Board of Directors and lawyers. The changes will only help the organization run more efficiently.

So please reply by filling out the proxy and sending back to me, indicating your name, your school and your vote.

We have attached a copy of the new version of the by-laws to this email so they can be read and reviewed. If you have any questions please let us know. Thanks as always for all of your help and support!

Gill and Dawn

**From:** Matt Pennachi <[directorcomrel@ptathriftshop.org](mailto:directorcomrel@ptathriftshop.org)>

**Date:** Monday, May 5, 2014 at 12:44 PM

**To:** Barbara Jessie-Black <[execdirector@ptathriftshop.org](mailto:execdirector@ptathriftshop.org)>, Dawn Ruston-Chair <[dawn@rustonmail.com](mailto:dawn@rustonmail.com)>, "[pgdrhare@aol.com](mailto:pgdrhare@aol.com)" <[pgdrhare@aol.com](mailto:pgdrhare@aol.com)>

**Subject:** RE: Bylaws affirmed--see tabulation of votes below

After a complete tally of all of the emails, I show 11 votes from 10 different schools:

Karen Herpel (YES)- Carrboro Elementary

Laura Philpot (YES)- Ephesus Elementary

Kate Underhill (YES)- Glenwood Elementary

Lindsay Griffin (YES)- Northside Elementary

Jaclyn Volpe (YES)- Seawell Elementary

Megan Mueller (YES)- Culbreth Middle

Catherine Gihlstorf (YES)- McDougale Middle

Renuka Soll (YES)- Smith Middle School

Sondra Komada (YES)- Chapel Hill High School

Deb Musson (YES)- East Chapel Hill High School

Dawn Ruston (YES)- East Chapel Hill High School

Looks great to me! Thank you so much, everyone! If you need anything else please let us know, and do let us know if any future votes come in as well. Take care and have a great week!

Best always,

Matt

**NOTE: a 12 vote (representing an 11<sup>th</sup> school) was received from Rachael DiSantostefano of Morris Grove Elementary later on the afternoon of 5/5/14 at 5:41pm**

**AMENDED AND RESTATED  
BYLAWS  
OF  
P.T.A. THRIFT SHOP, INC.**

ARTICLE I

Principal Office

The principal office of P.T.A. THRIFT SHOP, INC. (hereinafter the "Thrift Shop") shall be located at 125 W. Main Street, Carrboro, NC 27510 or at such other place as the Board of Directors may determine.

ARTICLE II

Purposes

The objects and purposes for which the Thrift Shop is formed are set forth in its Articles of Incorporation, including, but not limited to activities and programs intended to engage in any and all activities involving the operation of a general merchandising store (including but not limited to toys, furniture, clothing, silverware, electrical appliances, kitchenware, and utensils, books, household furnishings, radios, televisions and similar items), including the right, authority, and power to purchase, lease and otherwise acquire property, real, personal and mixed, to hold, mortgage, convey and dispose of all kinds of property, real, personal and mixed, to borrow money and to perform all acts which may be deemed necessary or expedient for the proper and successful prosecution of the objectives and purposes for which the organization is created. The programs and activities will include making distributions to Parent Teacher Associations (PTAs) of Chapel Hill-Carrboro City Schools, or of publicly-funded schools operating within Chapel Hill-Carrboro City School district, as exempt organizations under Code Section 501(c)(3) and 170(c)(2).

ARTICLE III

Directors

1. General Powers. All corporate powers shall be exercised by or under the authority of, and the affairs of the Thrift Shop shall be managed under the direction of the Board of Directors of the Thrift Shop. Unless indicated otherwise, "Board of Directors" shall mean the Board of Directors of the Thrift Shop.

2. Number and Qualification. The Board of Directors shall be elected by the incumbent Board of Directors at its annual meeting. The number of directors shall be no less than

three (3) and no more than nineteen (19). Directors of the Thrift Shop need not be residents of the State of North Carolina.

3. Terms. Each director shall serve until he resigns, dies, is removed, replaced or is otherwise unable to serve. Each director shall serve no more than two, three-year terms. A director may be elected to a term again, but only after not serving on the Board for at least one (1) year. In the event of a vacancy, a director will serve the remaining term of the director being replaced, and this will not be counted as his initial term.

4. Removal. Any elected director may be removed, with or without cause, upon the vote of a majority of all of the Board of Directors then in office.

5. Vacancies. Vacancies occurring in the Board of Directors may be filled upon the vote of a majority of all of the Board of Directors then in office.

6. Compensation. Directors shall not be compensated for their services as such, but the Board of Directors may provide for the payment of expenses which are incurred by directors in connection with the performance of their duties.

7. Executive Committee. At any annual or special meeting, by action of a majority of the number of directors then in office, the Board of Directors may elect an Executive Committee consisting of the Chair, the Executive Director (who shall serve as an *ex-officio* nonvoting member), the Chair-Elect, the Treasurer, the Chair of the PTA TS Manager, LLC and the Chairs of any standing committees. Subject to such restrictions and limitations as may be imposed from time to time by the Board of Directors, the Executive Committee shall have and may exercise the full authority of the Board of Directors in the management of the Thrift Shop, except that it shall have no authority as to the following matters: (a) distributions, as defined in the North Carolina Nonprofit Corporation Act; (b) the dissolution, merger or consolidation of the Thrift Shop, the amendment of the charter of the Thrift Shop, or the sale, lease or exchange of all or any of the real property of the Thrift Shop; (c) the designation of any committee of the Board of Directors or the filling of vacancies in the Board of Directors or in any such committee; (d) the amendment or repeal of the bylaws or the adoption of new bylaws; or (e) the amendment or repeal of any resolution of the Board of Directors which by its terms shall not be so amendable or repealable. The Executive Committee shall report to the Board of Directors from time to time with respect to significant actions taken by it.

A. The Finance Committee is chaired by the Treasurer and recommends policy regarding the Thrift Shop's finances and assets. The committee proposes limits on the Executive Director's power to incur debt or disburse funds without board approval. This committee is responsible for identifying an external auditor to be approved by the Board of Directors.

B. The Board Development Committee is chaired by the Chair-Elect and is responsible for the oversight of information presented to incoming board members, conduction

of a performance review of the board, a yearly review of the bylaws and identification of potential board members.

8. Other Committees. By action of a majority of the number of directors then in office, the Board of Directors may from time to time designate such other committees as in the judgment of the Board of Directors may be necessary to carry out the objects and purposes of the Thrift Shop and may determine the duties and tenure of each such committee.

## ARTICLE IV

### Meetings of Directors

1. Regular Meetings. The Board of Directors may provide, by resolution, the time and place, either within or without the State of North Carolina, for the holding of its annual meeting and any regularly scheduled meetings. The annual meeting shall be held at a time and place to be determined by the Board of Directors

2. Special Meetings. Special meetings of the Board of Directors may be called by or at the request of the Chair, the Executive Director, the Secretary-Treasurer or any two directors. Such meetings may be held within or without the State of North Carolina.

3. Notice of Meetings. Annual meetings and regular meetings of the Board of Directors may be held with five (5) days prior notice. The person or persons calling a special meeting of the Board of Directors shall, at least 48 hours before the meeting, give notice. Notice under this provision may be given by any usual means of communication, including without limitation, personal notice, written notice and electronically communicated notices. Such notice need not specify the purpose for which the meeting is called.

4. Waiver of Notice. Any director may waive any required notice before or after the date and time stated in the notice. Attendance at or participation by a director in a meeting shall constitute a waiver of notice of such meeting, unless the director at the beginning of the meeting (or promptly upon arrival) objects to holding the meeting or transacting any business at the meeting and does not thereafter vote for or assent to action taken at the meeting.

5. Quorum. One-half of the directors in office shall constitute a quorum for the transaction of business at a board meeting of the Board of Directors. One-half of the members of a committee of the Board of Directors shall constitute a quorum for the transaction of business at a meeting of the committee.

6. Manner of Acting. Except as otherwise provided by law, the Articles of Incorporation or these bylaws, the act of a majority of the directors present at a meeting at which a quorum is present shall be the act of the Board of Directors.

7. Conflict of Interest Transactions.

A. Definition: "Conflict of interest transaction" means any transaction in which a director has a direct interest or an indirect interest. A director has a direct interest in a transaction if the director or a member of the director's immediate family has either a material financial interest in the transaction or a relationship with the other parties to the transaction that might reasonably be expected to affect his or her judgment. A director has an indirect interest in a transaction if either (i) another entity in which the director has a material financial interest or in which the director is a general partner is a party to the transaction, or (ii) another entity of which the director is also a director or is an officer or trustee is a party to the transaction and the transaction is of sufficient importance that it should be considered by the Board of Directors of the Thrift Shop.

B. Special Requirements: A conflict of interest transaction is not voidable by the Thrift Shop solely because of a director's interest in the transaction if (1) the material facts of the transaction and the director's interest were disclosed or known to the Board of Directors or a committee of the Board and the Board or Committee authorized, approved or ratified the transaction, or (2) the transaction was fair to the Thrift Shop.

C. Disclosure: A director who has a direct or indirect interest in any transaction presented to the Board of Directors or any committee of the Board shall disclose his or her interest.

D. Approval: A conflict of interest transaction must be authorized, approved or ratified by the affirmative vote of a majority of the directors (not less than two) on the Board of Directors (or the appropriate committee) who have no direct or indirect interest in the transaction and to whom the material facts of the transaction and of any director's interest in the transaction were disclosed or known. If a majority of the directors, who have no direct or indirect interest in the transaction vote to authorize, approve or ratify the transaction, a quorum is present for the purpose of taking such action. The presence of, or a vote cast by, a director with a direct or indirect interest in the transaction does not affect the validity of any action taken in accordance with this paragraph.

8. Presumption of Assent. A director of the Thrift Shop who is present at a meeting of the Board of Directors or a committee of the Board of Directors when corporate action is taken shall be deemed to have assented to the action taken unless the director objects at the beginning of the meeting (or promptly upon arrival) to holding it or transacting business at the meeting, the director's dissent or abstention from the action is entered in the minutes of the meeting, or the director files written notice of dissent or abstention with the presiding officer of the meeting before its adjournment or with the Thrift Shop immediately after the adjournment of the meeting. The right of dissent or abstention is not available to a director who voted in favor of the action taken.



9. Attendance by Telephone or Video Conference. The Board of Directors may permit any or all directors to participate in a regular or special meeting by, or conduct the meeting through the use of, any means of communication by which all directors participating may simultaneously hear each other during the meeting. A director participating in a meeting by this means is deemed to be present in person at the meeting.

10. Informal Action by Directors. Action taken without a meeting is nevertheless Board action if written consent to the action in question, describing the action taken, is signed by all the directors and filed with the minutes of the proceedings of the Board or filed with the corporate records, whether done before or after the action so taken. Such action shall be effective when the last director signs the consent, unless the consent specifies a different effective date. Consent may be given in writing or by electronic communication.

## ARTICLE V

### Officers

1. Number. The officers of the Thrift Shop shall consist of a Chair, Executive Director, Secretary, Treasurer, and such Chair-Elect, Assistant Secretaries, Assistant Treasurers and other officers as the Board of Directors may from time to time elect. The Chair from the prior year shall serve as an officer for the immediately following year. Any two or more offices may be held by the same person, but no officer may act in more than one capacity where action of two or more officers is required.

2. Election and Term. The Board of Directors shall elect a Chair each year at its annual meeting. The Board of Directors shall select and hire an individual to serve as the Executive Director of the Thrift Shop. A director may not serve as the Executive Director. The other officers of the Thrift Shop shall be elected by the Board of Directors at any annual, regular or special meeting of the Board. Each officer shall hold office until death, resignation, retirements, removal, disqualification or until his or her successor is elected and qualified. Each officer shall be elected to serve a term of one (1) year. The Board of Directors may designate a Vice President of the Board as its Chair-Elect.

3. Removal. Any officer or agent of the Thrift Shop may be removed by the Board of Directors with or without cause by a two-thirds (2/3) vote.

4. Compensation. Officers shall not be compensated for their services as such, but the Board of Directors may provide for the payment of expenses incurred by officers in connection with the performance of their duties.

5. Chair. The Chair of the Board of Directors shall, when present, preside at all meetings of the Board of Directors and, in general, shall perform all duties as may be assigned by the Board of Directors from time to time.

6. Executive Director. The Executive Director shall be the principal operating officer of the Thrift Shop, shall oversee the day-to-day operations of the Thrift Shop and shall perform such other duties as may be assigned from time to time by the Chair or the Board of Directors.

7. Chair-Elect. The Chair-Elect shall perform such duties as may be assigned to them, respectively, from time to time by the Chair or the Board of Directors. The Board of Directors should consider appointing the immediate past Executive Director and the incoming Executive Director as Vice Presidents.

8. Secretary. The Secretary shall keep accurate records of the acts and proceedings of all meetings of directors, shall give all notices required by law and by these bylaws, shall have general charge of the corporate records and books and of the corporate seal, and shall affix the corporate seal to any lawfully executed instruments requiring it. The Secretary shall, in general, perform all duties incident to the office of Treasurer and such other duties as may be assigned from time to time by the Chair or by the Board of Directors.

9. Treasurer. The Treasurer shall, in general, perform, all duties incident to the office of Treasurer and such other duties as may be assigned from time to time by the Chair or by the Board of Directors

10. Assistant Secretaries and Assistant Treasurers. The Assistant Secretaries and Assistant Treasurers shall, in the absence or disability of the Secretary or the Treasurer, respectively, perform the duties and exercise the powers of those offices and shall, in general, perform such other duties as shall be assigned to them by the Secretary-Treasurer, respectively, or by the Chair, the Executive Director or the Board of Directors.

## ARTICLE VI

### Indemnification

1. Extent. In addition to the indemnification otherwise provided by law, the Thrift Shop shall indemnify and hold harmless its directors and officers against liability and expenses, including reasonable attorneys' fees, incurred in connection with any action, suit, proceeding or claim arising out of their status as directors or officers or their activities in any of such capabilities or in any capacity in which any of them is or was serving, at the Thrift Shop's request, in another corporation, Thrift Shop, joint venture, trust or other enterprise; provided, however, that the Thrift Shop shall not indemnify a director or officer against any liability or litigation expense that the director or officer may incur on account of activities that at the time taken were believe or known (or reasonably should have been known) by the director or officer to be clearly in conflict with the best interests of the Thrift Shop or if the director or officer received an improper personal benefit. The Thrift Shop shall also indemnify a director or officer for reasonable costs, expenses and attorneys' fees in connection with the enforcement of rights to indemnification granted herein, if it is determined in accordance with Section 2 of this Article that the director or officer is entitled to indemnification.

2. Determination. Indemnification under Section 1 of this Article shall be paid by the Thrift Shop with respect to any action, suit, proceeding or claim only after a determination that the liability and/or litigation expenses for which indemnification is sought (a) were not incurred on account of activities which at the time taken were believe or now (or reasonably should have been know) by the person seeking indemnification to be clearly in conflict with the best interests of the Thrift Shop and (b) did not involve any transaction from which the person seeking indemnification derived an improper personal benefit. Such determination shall be made (i) by the affirmative vote of a majority (but not less than two) of the directors who were not parties to the action, suit or proceeding or against whom the claim was not asserted (“disinterested directors”) even though less than a quorum, (ii) by independent legal counsel in a written opinion, or (iii) by a court of competent jurisdiction.

3. Advanced Expenses. Expenses incurred by a director or officer in defending any action, suit, proceeding or claim may upon approval of a majority (but not less than two) of the disinterested directors, even though less than a quorum, or, if there are less than two disinterested directors, upon unanimous approval of the Board of Directors, be paid by the Thrift Shop in advance of the final disposition of such action, suit, proceeding or claim upon receipt of an undertaking by or on behalf of the director or officer to repay such amount less it shall ultimately be determined that the director or officer is entitled to be indemnified against such expenses by the Thrift Shop.

4. Reliance and Consideration. Any director or officer who at any time after the adoption of this Article VI series or has served in any of the aforesaid capacities for or on behalf of the Thrift Shop shall be deemed to be doing or to have done so in reliance upon, and as consideration for, the right of indemnification provided herein. Such right shall insure to the benefit of the legal representatives of any such person and shall not be exclusive of any other rights to which such person may be entitled apart from the provision of this Article VI. No amendment, modification or repeal of this Article VI shall adversely affect the right of any director or officer to indemnification hereunder with respect to any activities occurring prior to the time of such amendment, modification or repeal.

5. Insurance. The Thrift Shop may purchase and maintain insurance on behalf of its directors, officers, employees and agent and those persons who were serving at the request of the Thrift Shop as a director, officer, partner, trustee, employee, or agent of, or in some other capacity in, another corporation, Thrift Shop, joint venture, trust, employee benefit plan, or other enterprise against any liability asserted against or incurred by him or her in any such capacity, or arising out of his or her status as such, whether or not the Thrift Shop would have the power to indemnify against such liability under the provisions of this Article VI or otherwise. Any full or partial payment made by an insurance company under any insurance policy covering any director, officer, employee or agent made to or on behalf of a person entitled to indemnification under this Article VI shall relieve the Thrift Shop of its liability for indemnification provided for in this Article VI or otherwise to the extent of such payment, and no insurer shall have a right of subrogation against the Thrift Shop with respect to such payment.

## ARTICLE VII

### General Provisions

1. Management of Corporate Funds. No funds received by donation, bequest or any other means shall be diverted from the use specified by the donor, testator or testatrix, unless said use is contrary to or in conflict with the purposes of the Thrift Shop. No funds shall be used for any purpose other than to effect the purposes of the Thrift Shop. Each officer and employee or agent having custody of Thrift Shop funds shall be covered by an appropriate fidelity bond. The Thrift Shop will designate a depository and establish policies on deposits and withdrawals of funds from such accounts by resolution at its initial meeting. Until the initial meeting is held, the Executive Director is authorized to establish an account with a bank or depository, with all funds of the Thrift Shop deposited in the name of "P.T.A. THRIFT SHOP, INC." Withdrawals from such accounts shall be made only by check or similar order signed by the Executive Director and any other individuals as designated by the board of directors.

2. Exempt Activities. Notwithstanding any other provision of these bylaws, no director, officer, employee or representative of this Thrift Shop shall take any action or carry any activity by or on behalf of the Thrift Shop not permitted to be taken or carried on by an organization exempt from taxation under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended, and its Regulations as they now exist, or as they may hereafter be amended.

3. Fiscal Year. Unless otherwise ordered by the Board of Directors, the fiscal year of the Thrift Shop shall be from July 1 to June 30.

4. Amendments. These bylaws may be amended or repealed and new bylaws may be adopted by the affirmative vote of a majority of the directors then in office at any regular or a special meeting of the Board of Directors.

5. No Personal Liability. No director or officer of the Thrift Shop shall be liable or responsible for the debts or obligations of the Thrift Shop.

6. Non-Discrimination. This Thrift Shop shall operate entirely on a non-discriminatory basis with respect to age, sex, sexual orientation, race, religion, and national origin. This policy shall apply to boards, committees, staff, and services.

**Adopted as of May 27\_\_, 2014**